

Guidelines for ASM Committees

These guidelines are provided in order to ensure the highest professional ethical standards in the review of applications for research funding or other awards. ASM is committed to supporting our research and training community while protecting an applicant's ideas and intellectual property.

1. Conflict of Interest. I understand that all conflicts of interest need to be identified to the Chair of the Committee. Ideally, such conflicts will be evident before review of an application begins (e.g. based on name of applicant or advisor, institution affiliation, title of project), but should be declared even if only discovered during the review process. The Committee Chair will decide on how conflicts of interest are to be addressed.
2. Confidentiality: Applicants. I understand that applications, their content, and the identity of applicants and advisors is confidential. I will not share or use ideas contained in a proposal for my own benefit or that of others.
3. Confidentiality: Colleagues. I understand that all deliberations, opinions and positions stated by my colleagues during review are confidential. Likewise, my role as a reviewer for a particular application should not be shared with the applicant, advisor, work supervisor, or others outside the committee.
4. Confidentiality: Materials. I will dispose of all application materials and associated notes (digital and hard copy) after the committee's decisions are complete.

By signing here and agreeing to serve on this committee, I agree to follow the above stated explicit ethical standards in addition to the ASM Code of Conduct.

Committee: _____

Name of Committee Member

Signature

Date